

# FEDERAL PUBLIC SERVICE COMMISSION

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Islamabad, Thursday the 29<sup>th</sup> September, 2016

**Consolidated Advertisement No. 10/2016** for the following posts has been displayed on FPSC's website. Intending candidates are advised to visit the website for details as mentioned in the General Instructions and apply online upto **17<sup>th</sup> October, 2016** for the post(s) they qualify.

207. Case No.F.4-101/2016-R (10/2016). **RESEARCH OFFICER (URDU) (BS-17), PERMANENT, FINANCE DIVISION.** **MINIMUM QUALIFICATION:** Second Class or Grade 'C' Master's degree in Urdu or equivalent qualification from a University recognized by the HEC. **EXPERIENCE:** Two (2) years post qualification experience in translation from English to Urdu and vice versa. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Sindh(Rural).** (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
208. Case No.F.4-207/2016-R (10/2016). **TEN LIBRARIANS (BS-17), PERMANENT, FEDERAL GOVERNMENT EDUCATIONAL INSTITUTIONS DIRECTORATE (CANTTS/GARRISONS), MINISTRY OF DEFENCE.** **MINIMUM QUALIFICATION/ EXPERIENCE:** Second Class or Grade 'C' Master's Degree in Library Science/Information Science. OR Graduate with Diploma in Library Science from a University. OR Bachelor of Library Science plus five (5) years post qualification professional experience in BPS-16; otherwise, eight (8) years post qualification experience if not in BPS-16. OR Second Class or Grade 'C' Master's Degree in the relevant subject with Diploma in Library Science or Bachelor of Library Science. **AGE LIMIT:** 22-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Merit=One, Punjab=Five** (Open merit=Four and Women quota=One), **Sindh(Rural)=One, Sindh(Urban)=One, Khyber Pakhtunkhwa=One and Balochistan=One.** (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
209. Case No.F.4-215/2016-R (10/2016). **TWO ASSISTANT PRIVATE SECRETARIES (BS-16), PERMANENT, DIRECTORATE GENERAL, PAKISTAN POST OFFICE, MINISTRY OF COMMUNICATIONS.** **MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Merit=One and Sindh (Urban)=One.** (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
210. Case No.F.4-216/2016-R (10/2016). **ASSISTANT EXECUTIVE ENGINEER (CIVIL) (BS-17), PERMANENT, PAK. PWD, MINISTRY OF HOUSING & WORKS.** **MINIMUM QUALIFICATION:** Bachelor's Degree in Engineering in Civil from a recognized University. **AGE LIMIT:** 22-32 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab** (Minorities/Non-Muslims quota). (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**

211. Case No.F.4-217/2016-R (10/2016). **ASSOCIATE PROFESSOR/VICE PRINCIPAL (COMPUTER SCIENCE) (MALE) (BS-19), TEMPORARY, LIKELY TO CONTINUE, ISLAMABAD MODEL COLLEGES FOR BOYS, FEDERAL DIRECTORATE OF EDUCATION, ISLAMABAD, CAPITAL ADMINISTRATION AND DEVELOPMENT DIVISION, MINIMUM QUALIFICATION/ EXPERIENCE:** Ph.D. Degree in Computer Science with eight (8) years post qualification teaching and administrative experience at College/ University level. OR M. Phil Degree in Computer Science with ten (10) years post qualification teaching and administrative experience at College/ University level. OR Second Class or Grade 'C' Master's Degree in Computer Science with twelve (12) years post qualification teaching and administrative experience at College/ University level. **AGE LIMIT:** 32-40 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Khyber Pakhtunkhwa.  
**Closing date.....17.10.2016**
212. Case No.F.4-218/2016-R (10/2016). **SEVENTY ONE CHARGE/ STAFF NURSES (FEMALE) (BS-16), PERMANENT, MILITARY HOSPITALS, MINISTRY OF DEFENCE (DEFENCE DIVISION).** **MINIMUM QUALIFICATION:** (i) Bachelor's Degree in Nursing or equivalent qualification recognized by the Pakistan Nursing Council. (ii) Registration with Pakistan Nursing Council. OR (i) Three years Diploma in Nursing. (ii) One year Course/ Certificate in Midwifery. (iii) Registration with Pakistan Nursing Council. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab=** Twenty two (Open merit= Fifteen and Minorities/Non-Muslims quota=Seven), **Sindh(Rural)** (Minorities/Non-Muslims quota)=Two, **Sindh(Urban)** (Minorities/ Non-Muslims quota)=One, **Khyber Pakhtunkhwa=**Twelve (Open merit=Ten and Minorities/Non-Muslims quota=Two), **Balochistan=**Twenty Four (Open merit=Twenty three and Minorities/Non-Muslims quota=One), **GBFATA=**Eight (Open merit=Seven and Minorities/Non-Muslims quota=One) and **AJK=**Two.  
**Closing date.....17.10.2016**
213. Case No. F.4-219/2016-R (10/2016). **ASSISTANT EXECUTIVE ENGINEER (MECHANICAL) (BS-17), PERMANENT, MES, MINISTRY OF DEFENCE. MINIMUM QUALIFICATION:** Bachelor's Degree in Mechanical Engineering from a recognized University. **MAXIMUM AGE:** 32 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Khyber Pakhtunkhwa (Minorities/Non-Muslims quota). (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
214. Case No.F.4-220/2016-R (10/2016). **FIFTEEN ASSISTANT PRIVATE SECRETARIES (BS-16), PERMANENT, NAVAL HEADQUARTERS, MINISTRY OF DEFENCE. MINIMUM QUALIFICATION:** (i) Second Class or Grade 'C' Bachelor's degree from a University recognized by HEC. (ii) Minimum shorthand speed 100 w.p.m. and typing speed 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** **Punjab=**Nine (Open merit=Eight and Women quota=One), **Sindh(Rural)=**Three (Open merit=Two and Women quota=One), **Balochistan=**One, **GBFATA=**One and **AJK=**One. (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
215. Case No.F.4-221/2016-R (10/2016). **DRAFTSMAN (BS-19 PLUS 25 % SPECIAL PAY), PERMANENT, LAW & PROSECUTION DEPARTMENT, GILGIT BALTISTAN, MINISTRY OF KASHMIR AFFAIRS AND GILGIT BALTISTAN. MINIMUM QUALIFICATION:** Law Graduate or equivalent qualification from a University recognized by HEC. **EXPERIENCE:** Twelve (12) years post qualification practice as an advocate of any High Court in Pakistan/ Chief Court of Gilgit Baltistan. **AGE LIMIT:** 32-40 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Gilgit Baltistan. (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**

216. Case No.F.4-223/2016-R (10 /2016). **TWO ASSISTANT DIRECTORS (BS-17), TEMPORARY, LIKELY TO BE CONTINUED FOR AN INDEFINITE PERIOD, GEOLOGICAL SURVEY OF PAKISTAN, MINISTRY OF PETROLEUM AND NATURAL RESOURCES. MINIMUM QUALIFICATION:** Second Class or Grade ‘C’ M.Sc. degree in Geology or equivalent qualification from a University recognized by the HEC. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Balochistan (Women quota)=One and GBFATA (Women quota)=One.  
**Closing date.....17.10.2016**
217. Case No.F.4-224/2016-R (10/2016). **ASSISTANT PRIVATE SECRETARY (BS-16), TEMPORARY, LIKELY TO CONTINUE FOR AN INDEFINITE PERIOD, FINANCE DIVISION. MINIMUM QUALIFICATION:** i) Second Class or Grade ‘C’ Bachelor’s degree from a University recognized by HEC. (ii) Minimum shorthand speed: 100 w.p.m. and typing speed: 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** GBFATA. (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
218. Case No.F.4-226/2016-R (10/2016). **DEPUTY DIRECTOR COLLEGES (BUDGET & DEVELOPMENT) (BS-18 PLUS 25 % SPECIAL PAY), PERMANENT, EDUCATION DEPARTMENT, GILGIT BALTISTAN, MINISTRY OF KASHMIR AFFAIRS AND GILGIT BALTISTAN. MINIMUM QUALIFICATION:** Second Class or Grade “C” Master’s degree in Economics/Commerce/Business Administration (Accounting/ Finance)/ Mathematics or equivalent qualification from a University recognized by the HEC. **EXPERIENCE:** Five (5) years post qualification experience in Budget/ Accounts, Planning & Development. **AGE LIMIT:** 25-35 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Gilgit Baltistan. (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
219. Case No.F.4-227/2016-R (10 /2016). **FOUR ADMINISTRATIVE OFFICERS (BS-16 PLUS 25% SPECIAL PAY), PERMANENT, ADMINISTRATION DEPARTMENT, GILGIT BALTISTAN, MINISTRY OF KASHMIR AFFAIRS AND GILGIT BALTISTAN. MINIMUM QUALIFICATION/ EXPERIENCE:** Second Class or Grade “C” Master’s degree in Public Administration/ Business Administration/ Political Science/ Economics/ Sociology/ English or equivalent qualification from a University recognized by HEC. OR (i) Second Class or Grade “C” Bachelors degree from a University recognized by HEC. (ii) Two (2) years post qualification experience in Administration/ Human Resources. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Gilgit Baltistan. (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
220. Case No. F.4-230/2016-R (10/2016). **FIVE ASSISTANT DIRECTORS (BS-17), TEMPORARY, LIKELY TO CONTINUE, FEDERAL PUBLIC SERVICE COMMISSION. MINIMUM QUALIFICATION:** Second Class or Grade ‘C’ Master’s Degree or equivalent qualification from a University recognized by HEC. **AGE LIMIT:** 22-30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab= Three (Open merit=Two and Minorities/Non-Muslims quota=One), Sindh (Urban) = One and AJK=One. (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
221. Case No.F.4-231/2016-R (10/2016). **FIFTEEN ASSISTANT PRIVATE SECRETARIES (BS-16), TEMPORARY, LIKELY TO BECOME PERMANENT, IN A FEDERAL GOVERNMENT ORGANIZATION. MINIMUM QUALIFICATION:** (i) Second Class or Grade ‘C’ Bachelor’s degree from a University recognized by HEC. (ii) Minimum shorthand speed 100 w.p.m. and typing speed 50 w.p.m. (iii) Must be computer literate. **AGE LIMIT:** 20-28 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Punjab=Seven (Open merit=Four, Women quota= Two and Minorities/Non-Muslims quota=One), Sindh(Rural)=Four (Open merit=Three and Women quota=One), Khyber Pakhtunkhwa (Women quota)= One and GBFATA= Three. (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**

222. Case No.F.4-236/2016-R (10/2016). **TWENTY SIX RESEARCH OFFICERS/ PLANNING OFFICERS/ SURVEY OFFICERS (BS-17), TEMPORARY, LIKELY TO CONTINUE, ECONOMISTS GROUP, MINISTRY OF PLANNING DEVELOPMENT AND REFORM.** **MINIMUM QUALIFICATION:** First Class or Grade “B” Master’s Degree in Economics or equivalent qualification in Economics from recognized University with no third Division in entire academic career. **MAXIMUM AGE:** 30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Merit =One, Punjab=Thirteen (Open merit=Twelve, Women quota=One), Sindh(Rural)=Three, Sindh(Urban)=Two, Khyber Pakhtunkhwa=Three, Balochistan =Two (Open merit=One and Women quota=One), GBFATA=One and AJK=One. (Both male and female candidates are eligible).  
**Note:** Upper age limit is relaxable by ten (10) years for disabled candidates on submission of disability certificates issued by the Competent Authority i.e Concerned Provincial Councils for Rehabilitation of Disabled Persons (PCRD).  
**Closing date.....17.10.2016**
223. Case No.F.4-237/2016-R (10/2016). **EXECUTIVE DIRECTOR (BS-21), TEMPORARY, FEDERAL GOVERNMENT POLYCLINIC, CAPITAL ADMINISTRATION AND DEVELOPMENT DIVISION.** **MINIMUM QUALIFICATION:** (i) MBBS or equivalent qualification recognized by Pakistan Medical and Dental Council. ii) Postgraduate Higher Diploma/ Degree in Medical Administration/ Public Health/ Health Services Administration. **EXPERIENCE:** Twenty two (22) years post qualification experience in the field of Public Health in BS-17 and above including three (03) years experience (not as head of Hospital) of Administration and Management in a post of BS-19 and above. **AGE LIMIT:** 42-50 years **plus five (5) years general relaxation in upper age limit. (The maximum age limit is 55 years).** **DOMICILE:** Punjab (Both male and female candidates are eligible).  
**Closing date.....17.10.2016**
224. Case No.F.4-240/2016-R (10/2016). **THIRTY ASSISTANT DIRECTORS (BS-17) PERMANENT, IN A FEDERAL GOVERNMENT ORGANIZATION.** **MINIMUM QUALIFICATION:** Second Class or Grade ‘C’ Master’s Degree or equivalent in the relevant Subject.  
**CATEGORY: (A)** **SECOND CLASS OR GRADE‘C’ MASTER’S DEGREE OR EQUIVALENT IN ANY SUBJECT= TWENTY SEVEN.**  
**CATEGORY: (B)** **SECOND CLASS OR GRADE‘C’ MASTER’S DEGREE IN ARABIC LANGUAGE= ONE.**  
**CATEGORY: (C)** **SECOND CLASS OR GRADE‘C’ MASTER’S DEGREE IN CHINESE LANGUAGE= ONE.**  
**CATEGORY: (D)** **SECOND CLASS OR GRADE‘C’ MASTER’S DEGREE IN DARI (AFGHAN – PERSIAN) / PERSIAN LANGUAGE= ONE.**  
**AGE LIMIT:** 21-30 years **plus five (5) years general relaxation in upper age limit.** **DOMICILE:** Merit=Two, Punjab= Fifteen, (Open merit = Twelve, Women quota=Two and Minorities/Non Muslims quota =One), Sindh (Rural)= Three, Sindh(Urban)= Three (Open merit= Two and Women quota= One), Khyber Pakhtunkhwa= Four (Open merit= Three and Minorities/Non Muslims quota =One), Balochistan= Two (Open merit= One and Minorities/Non-Muslims quota= One) and GBFATA = One. ( Both male and female candidates are eligible).  
**Note:**  
i) Candidates must clearly indicate in their on-line application the category (A) to (D) for which they apply. If candidates desire to apply in more than one categories then separate online application and separate fee be paid for each category.  
ii) To short list the candidates at first stage MCQs Screening Test shall be held. Thereafter English subjective test of 100 marks will be conducted for preselected candidates at the ratio of 1:8 (eight candidates per post) with qualifying standard of 50% marks.  
iii) Finally qualified preselected candidates will be called for Psychological Assessment & Interview.  
**Closing date.....17.10.2016**

## IMPORTANT INSTRUCTIONS FOR SUBMISSION OF APPLICATIONS

1.	All cases will be processed as per Commission's policy laid down in General Instructions as displayed at FPSC's Website. Candidates are advised to go through the General Instructions particularly para-16 of the same to update themselves before applying.
2.	<b>All applications for General Recruitment</b> in BS-16 and above must be submitted online through FPSC's website <a href="http://www.fpsc.gov.pk">www.fpsc.gov.pk</a> . Detailed <b>General Instructions/</b> guidelines to apply online are available on the website. No hardcopy of online application is required from the applicants. However, those applicants who do not have access to internet facility, are allowed to submit their applications <b>on or before the closing date</b> , addressed to Secretary FPSC on <b>plain paper</b> giving detailed particulars in the light of prescribed conditions for the post applied for, intimating difficulties in submission of online applications. Such applications will be accepted subject to approval of the Commission.
3.	It will be mandatory for the candidates to bring <b>original CNIC, Treasury Receipt and downloaded copy of Admission Certificate</b> at the time of Screening/ Written Test. <b>(The candidates should realize that nothing except original Treasury Receipt would be admissible as a valid document. It is reiterated that the candidates must preserve the original T.R and do not send the same to FPSC office in advance, so as to avoid any inconvenience at the time of entry in the Examination Halls).</b>
4.	<b>The Pre-selection criteria for interview</b> will be as per policy of the Commission contained in para -16 (A,B&C) of General Instructions, the candidates will be required to furnish attested copies of requisite documents viz: <b>two photographs, Matric, Intermediate certificates, Bachelor, Master, M.Phil, Ph.D Degrees, CNIC, Experience Certificate( where required)</b> showing nature of job/ detailed job description issued by an authorized officer of the Ministry/Division/Department concerned, <b>Domicile Certificate, Departmental Permission Certificate (in case of government servant)</b> as well as <b>Original TR (in non-test cases)</b> etc. <b>within 15 days of the Notice from FPSC by post, SMS and E-mail</b> . The candidates who fail to furnish the requisite documents within <b>stipulated time or furnish incorrect/incomplete information their candidature shall be liable to rejection</b> . Therefore, they are advised to keep their documents ready for submission to FPSC by the due date. From requisition of documents it should not be presumed that the candidate is preselected.
5.	<b>Eligibility of the candidates in all respects shall be reckoned upto the closing date.</b>
6.	<b>The Application Fee for posts</b> (BS-16 & 17 = Rs. 300/- ; BS 18= Rs. 750/- ; BS-19 = Rs. 1200/- ; BS-20 and above= Rs. 1500/-) may be deposited on or before the closing date in the nearest Government treasury or in a branch of National Bank of Pakistan or in a State treasury authorized to transact business on behalf of Government under head <b>"C02101-ORGANS OF STATE EXAMINATION FEE REALIZED BY FPSC"</b> . Bank draft / Cheque/ Postal Order is not acceptable.
7.	<b>Admission Certificates</b> for Screening (MCQ's Test) for <b>BS-16 &amp; 17 posts</b> and Written (Descriptive Test) for <b>BS-18 &amp; above posts</b> , for General Recruitment Cases will be placed on the website of FPSC i.e. <a href="http://www.fpsc.gov.pk">www.fpsc.gov.pk</a> on <b>26<sup>th</sup> December, 2016 tentatively</b> . Candidates are advised to frequently visit this website. They will be intimated through SMS as well. However, no information in this regard shall be sent through post.
8.	<b>Conduct of Test:</b> (i) The Screening (MCQ)/Written (Descriptive) Test for Consolidated Advt. No. 10/2016 will tentatively be held from <b>8.1.2017</b> onwards. However, in small cases such tests can be conducted even in the very next month or as early as possible, so candidates are advised to frequently visit FPSC website for the updates. (ii) (a) Tests for the post of Assistant Private Secretary (BS-16), will be held at <b>Islamabad, Lahore, Karachi, Peshawar and Quetta</b> centers only, if sufficient number of candidates at each center are available. (b) <b>Candidates for the post of APS will first be called for typing test</b> and those who qualify the Typing Test by producing required typing speed as mentioned in the advertisement will be allowed to appear in Shorthand Test. While those who will not qualify typing Test will be relieved without subjecting them to Shorthand test. (c) It will be mandatory for the candidates of APS that minimum 80% of the Shorthand Test passage has been written by them in shorthand outline. Otherwise, the candidate will be declared as Fail.
9.	<b>Change of Centre:</b> No request for change of centre shall be entertained except only in genuine hardship cases. The candidates can apply for change of centre with proper proof latest by <b>30.11.2016</b> . Thereafter no such request shall be entertained.
10.	<b>Closing Date</b> for submission of applications is <b>Monday, 17<sup>th</sup> October, 2016</b> .

**AMIR TARIQ ZAMAN**  
**SECRETARY**  
**FEDERAL PUBLIC SERVICE COMMISSION**